

Name: _____
Position Desired: _____
Location: _____
Date: _____



Application for Employment

An Affirmative Action, Equal Opportunity Employer M/F/D/V

Drug Free Workplace

Hughes Telematics, Inc. is an equal opportunity, affirmative action employer and will not discriminate on the basis of race, creed, color, religion, national origin, ancestry, age, sex, affectional or sexual orientation, marital status, atypical heredity, citizen status, cellular or blood trait, nationality, disability (including AIDS and HIV infection) or obligation for service in the United States armed forces or any other legally protected status. Hughes Telematics will make a reasonable accommodation to known physical or mental limitations of a qualified applicant or employee with a disability unless the accommodation would impose an undue hardship on the operation of its business. Offers of employment are subject to satisfactory results from background screening, and reference verifications.

Thank you for considering Hughes Telematics, Inc/Networkfleet. Before you begin your application, please read carefully the following policies and conditions of your application for any employment with Hughes Telematics/Networkfleet:

NON-DISCRIMINATION POLICY

It is the policy of Hughes Telematics to employ, train, compensate, promote and provide other terms and conditions of employment, without regard to a person's race, color, religion, national origin, sex (including pregnancy), sexual orientation, age, disability, veteran status or other characteristics protected by law.

EMPLOYMENT ELIGIBILITY

The Immigration Reform and Control Act of 1986 prohibits the employment of unauthorized aliens, and requires employers to verify the employment eligibility of all new employees. An offer of employment made by the Company will be contingent upon your providing the documentation required by law as evidence of your personal identity and your authorization to work in the United States. Any offer of employment is also conditioned upon the successful completion of a background investigation.

PRIVACY POLICY

Hughes Telematics is committed to protecting your privacy. Your personal information will be maintained in an electronic database in the United States and will be processed by a third-party provider for purposes of conducting background investigations. Your personal information will be used by Hughes Telematics for recruitment, human resource processes and background check purposes. The electronic database has security measures in place to protect the loss, misuse, unauthorized access or disclosure, alteration or destruction of the information under our control.

By submitting your personal information and signing the employment application, you agree that Hughes Telematics may process it for recruitment, human resources processes and background check purposes.

PERSONAL INFORMATION (PLEASE PRINT LEGIBLY AND COMPLETE ENTIRE DOCUMENT)

NAME	Last	First	Middle	Email:	
ADDRESS	No & Street	City	State	Zip	DAYTIME PHONE (work number)
POSITION DESIRED	SALARY REQUIRED			EVENING PHONE (home number)	
Date Available for employment?				Mobile / Cell/ Pager Number	
<p>Are you either a US citizen or an alien who has the legal right to work in the job for which you are applying? (All applicants who are conditionally offer employment will be required to produce documentation establishing their lawful right to work at HUGHEST TELEMATICS in the job for which they have been hired within 3 days after an offer of employment is made.)</p> <p>Yes _____ No _____</p>					

PRIOR ADDRESS INFORMATION- Please indicate all addresses that you have used in the last seven years (do not include the address listed under Personal Data).

Street Address	City	State	Zip
Dates at this Address			
Street Address	City	State	Zip
Dates at this Address			

REFERRAL SOURCE (How did you hear about HUGHEST TELEMATICS and the position for which you are applying?)
Internet (state specific source)
Employment Agency (state specific source)
HUGHEST TELEMATICS Employee (state specific source)
Advertising (state specific source)
Other (state specific source)

EDUCATION AND TRAINING	
Name and Location	Major Course of Study and Degree Earned
High School	
College / University	
College / University	
Business/Trade/Technical/Other	

EMPLOYMENT HISTORY (Phone numbers must be provided)

Please provide an accurate full-time and part-time employment record. Start with current employment. Attach additional sheets if necessary. Please explain any gaps in your employment history. Please do not reference resume. Each section must be completed in full for each employer

Employer	Telephone Number
Address	How many years/months employed with the company?
Position	Department:
Immediate Supervisor (Name, title, phone)	Briefly List specific duties
Salary Start:\$ per Final:\$ per	Reason for Leaving or wanting to leave

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NONCOMPETE/EMPLOYMENT AGREEMENT

Are you currently subject to a non-compete or employment agreement with your current employer?

Yes No

ADDITIONAL DATA

Describe any experience which is related to the position for which you are applying, including additional work experience, other educational experiences, or any specialized training, skills , or certifications.

RELATIVES

TO YOUR KNOWLEDGE, DO YOU HAVE ANY RELATIVES WORKING FOR HUGHES TELEMATICS/NETWORK FLEET? YES NO

If so, who?

REFERENCES

Please give five references, preferably business, professional or academic. If you do not have such references, please give a sufficient number of personal references to bring the total number of references to five. Do not include relatives or family members.

Name, Phone Number and Email Address	Company Name, Relationship and Years Known
Name, Phone Number and Email Address	Company Name, Relationship and Years Known
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CONVICTIONS/SUSPENSIONS

Have you ever been convicted or imprisoned for any type of a felony in the last seven years? Include all pleas of "guilty" or "no contest"*		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, please indicate the county and state.	Country	State	

MA applicants, include only convictions and completed periods of incarceration within the last 5 years and exclude first offense for drunkenness, simple assault, speeding, a minor traffic violation, an affray or disturbing the peace.

CA applicants, exclude information regarding (1) convictions of marijuana offenses in violation of CA Health and Safety Code Sections 11357 (b) or (c) or a statutory predecessor thereof, 11360(c) [now (b)], 11364, 11365, or 11550, as they related to marijuana prior to January 1, 1976, or a statutory predecessor thereof, which are more than two years old; (2) any misdemeanor conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed pursuant to California Penal Code Section 1203.4; (3) detentions that did not result in convictions; and (4) any arrest for which pretrial diversion has been completed.

Hawaii applicants: Do not answer either of the above two questions.

Applicants in **AK, CA, CO, DE, FL, IL, MD, MA, OH, OK, OR, RI, TX, UT, VA, and WA** need not disclose information pertaining to sealed, vacated or expunged conviction records.

Applicants in **CT** need not disclose arrests, criminal charges or convictions for which records have been erased pursuant to Conn. Gen. Stat. 46b-146, 54-76o, or 54-142a. These records pertain to findings of delinquency; findings that a child was a member of a family with service needs; adjudications as a youthful offender; dismissed or nulled criminal charges; criminal charges for which they have been found not guilty; or convictions for which they received absolute pardons. Applicants whose criminal records have been so erased, are deemed never to have been arrested and may so swear.

If **Yes** to any of the above questions, please explain fully. **Any uncertainty should be resolved in favor of disclosure. The nature and seriousness of the crime and date of conviction will be considered.**

CERTIFICATE OF NOTICE
(Please read carefully before signing and dating)

I understand that if employed by Hughes Telematics, Inc., I will be an employee at-will and that I can voluntarily end my employment or be terminated at any time for any reason or no reason at all, unless I am otherwise covered by a collective bargaining agreement. No statement, whether written or oral, employer policy, custom, business practice or other procedure (including an employee information guide, handbook, welcome book) constitutes an employment contract or modification of the at-will employment relationship between the employer and me. Only a signed written statement from the Director of Human Resources can vary the foregoing.

Further, I authorize former employers of mine to furnish a history of my employment by them and the reasons for the termination thereof. Moreover, I release from all liability and responsibility all persons and entities requesting or supplying information about any employment experience listed on this application, including my present employers, if contact with them is authorized by me below.

I hereby certify that all data contained in this application for employment and attached resume, if any, are true and complete. I understand that this data will be carefully checked, and I authorize investigation of all statements contained in this application and resume including, but not limited to, my current employer (unless otherwise noted on this application), past employment, listed references, education and credit. I agree to indemnify Hughes Telematics, Inc. against any claim or liability which might result from making such investigations. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon Hughes Telematics, Inc. I understand that all offers of employment are conditional on the provision of satisfactory proof of applicant identity and legal authority to work in the United States in accordance with the Immigration Reform and Control Act of 1986. I further understand that all offers of employment are also conditional on satisfactory results obtained from background and reference verifications conducted by the company.

If an employment relationship is established, I agree to conform to the rules and regulations of Hughes Telematics, Inc. and I understand that I have the right to terminate my employment at any time, with or without cause and that Hughes Telematics, Inc. has a similar right. Any omission of the information called for in this application or other company records will jeopardize my chances of employment and if I am employed may result in discharge at any time upon or after their discovery. I understand and release Hughes Telematics, Inc. to provide specific information regarding my employment to future employers and to proper authorities. I agree to immediately notify Hughes Telematics, Inc. if I should be convicted of a felony, or any crime involving dishonesty or a breach of trust while this application is pending or during my period of employment, if hired.

This application is current for only 90 days. After that time, if I have not heard from Hughes Telematics, Inc., I understand it will be necessary for me to fill out a new application if I still wish to be considered for employment.

If presently employed, may we contact your current employer? YES <input type="checkbox"/> NO <input type="checkbox"/>
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Signature: _____

Date: _____